

TECHNICAL GROUP/DAS/IMSS/OL
WEEKLY REPORT FOR PERIOD ENDING 24 AUGUST 1984

1. Major Activities During the Past Week:

Support to OL:

STAT NO
a. Inventory Control System (ICS). The LSD ERB met on 23 August, and after reviewing the test results for Funded 88s decided to implement the enhancements on 04 September. Individual programmers for the respective data bases will be responsible for submitting DAC-PIRs the night of 31 August, to move appropriate procedures, menus, and dictionaries to Production. When fully implemented, this enhancement will automate the labor intensive process of obligating and committing Funded 88s through the Budget Officers.

STAT NO
STAT NO
b. The LSD TEM met on 20 August to discuss End of Fiscal Year Processing. Much of the confusion created at a previous GAS meeting was resolved. A plan presented by [] OF, was reviewed and expanded to reflect the interface procedures that exist in CONIF, ICS & PDMIS. Individual responsibilities were covered as to support and available manpower during critical processing times. Another TEM has been scheduled for 04 September with additional members of ODP Production staff present to finalize the plan. []

2. General Items:

Support to OL:

STAT NO
STAT NO
STAT NO
a. [] received promotions to GS-11 and GS-10 respectively, on 21 August. []

STAT NO
b. All of TG attended a briefing on PETS. PETS is a replacement for the current ADTRACK System used by ODP to monitor its tasks. []

3. Problems:

None

4. Upcoming Events:

None

INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 29 AUGUST 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. DAS

STAT NO A meeting of key personnel involved in the ASAPS enhancements project was held on 25 August. Participants reviewed the content of an Investigation Report, prepared by ODP, that outlines various alternatives for the future of ASAPS. While a variety of minor concerns exists, the group agreed upon a course of action. An MFR is being prepared to document highlights of this discussion.

b. Regulations

STAT NO The following actions were taken on these regulatory issuances during the past week:

STAT NO [] The Use of Penalty Mail - Submitted to OIS/RCD for publication; written by OL/HOME to announce that hereafter mail weighing more than one pound will not be sent via the "penalty indicia" channel. This is in response to an employee suggestion that showed that money was being wasted by using this channel for heavy mail.

STAT [] Penalty Mail - A revision of the affected HR was submitted simultaneously to reflect the change announced in the above HN.

Headquarters Bulletin, Energy Conservation - Submitted to OIS/RCD; written by OL/HOME.

STAT LI 45-8-11, Space Acquisition and Building Maintenance and Repairs for OL - This revision signed and published.

STAT [] (Draft C), Leave and Other Absences - Concurred, with minor recommendations.

STAT [] Approval, Certification, and Documentation of Disbursements - Concurred.

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